

**DIRECTORATE OF TECHNICAL EDUCATION,
THIRUVANANTHAPURAM
dtekerala@gmail.com
0471 2561307**

PROCEEDINGS

Education- Technical - Directorate of Technical Education- IMG Training - Office Automation, Malayalam Unicode and Word Processing for Clerks/Confidential Assistants from 15/09/2025 to 17/09/2025 at IMG Regional Centre, Trivandrum- Staff Deputed-Orders issued

PLANNING SECTION

No. DTETVM/6976/2025-L5
(PLA)

Thiruvananthapuram,
Dated: 12-09-2025

Read:- 1. Email received from Sri. Jose T Jeoseph , Training Officer
dated 11/09/2025

ORDER

IMG Regional Centre , Trivandrum is conducting a Three day Training Programme on **Office Automation, Malayalam Unicode and Word Processing for Clerks/Confidential Assistants** from 15/09/2025 to 17/09/2025. The staff members listed in the **annexure** attached, are hereby deputed for this training programme. .

Attendance of staff in the training programme is compulsory and the deputed staff members cannot be exempted from the programme. Head of Institution should relieve the incumbents as per rules, so as to enable them to report for the training programme at IMG Trivandrum on **15/09/2025** at **9.30 AM**. Relieving order may be issued in softcopy via email to the incumbent. The basic pay of the incumbents is to be mentioned in the relieving order. TA/DA admissible as per norms.

JAYAPRAKASH P
DIRECTOR (FULL ADDITIONAL CHARGE)

To,

1. Head of Institutions (Through Department Website)
2. Training Officer
3. Superintendent,EA Section
4. The party concerned (Through Department Website)

Signed by

Jayaprakash P

Date: 12-09-2025 13:32:11

| Sl No. | Name | Designation | Institution/Office |
|--------|----------------------|------------------------|--|
| 1 | ABDUL SALAM P A | LD Clerk | THS, Elanji, Ernakulam |
| 2 | ABHIJITH A V | LD Clerk | GPTC, Pala, Kottayam |
| 3 | ANANTHU ASHOK | LD Clerk | GPTC, Maharajas Technological Institute, Thrissur |
| 4 | ANANTHU VIJAYAN | LD Clerk | GPTC, Maharajas Technological Institute, Thrissur |
| 5 | BREJITTA CHANDRAN D. | LD Clerk | Directorate of Technical Education, Thiruvananthapuram |
| 6 | DALIYA G L | Confidential Assistant | Directorate of Technical Education, Thiruvananthapuram |
| 7 | GOKUL KRISHNA | LD Clerk | Government Engineering College, Thrissur |
| 8 | HARITHA V S | LD Clerk | College of Engineering Trivandrum |
| 9 | JASMIN ASHARAF | LD Clerk | Directorate of Technical Education, Thiruvananthapuram |
| 10 | JAYALEKSHMY G | Confidential Assistant | Directorate of Technical Education, Thiruvananthapuram |
| 11 | JAYISA K. | LD Clerk | THS, Kuttippuram, Malappuram |
| 12 | JINCY P J | LD Typist | GPTC, Maharajas Technological Institute, Thrissur |
| 13 | LIJITHA S | Confidential Assistant | Directorate of Technical Education, Thiruvananthapuram |
| 14 | MOHAMMED FIROZ KHAN | LD Clerk | THS, Kanjirapally, Kottayam |
| 15 | MUHAMMAD NIHAS A N | LD Clerk | GPTC, CPT, Vattiyoorkavu |
| 16 | MUHAMMED SHABEER M A | LD Clerk | GPTC, Cherthala |
| 17 | NESIA NOUSHAD | LD Clerk | THS, Kanjirapally, Kottayam |
| 18 | NISHA U R | LD Clerk | College of Engineering Trivandrum |
| 19 | POURNAMY B | LD Clerk | College of Engineering Trivandrum |
| 20 | PRADEEP KUMAR R | LD Clerk | College of Engineering Trivandrum |
| 21 | PRAVEENA VASUDEVAN | Confidential Assistant | Rajiv Gandhi Institute of Technology, Kottayam |
| 22 | RENJITH V K | U.D.Clerk | Government Engineering College, Thrissur |
| 23 | RESHMA V | Clerk Typist | GPTC, Maharajas Technological Institute, Thrissur |
| 24 | RIFANA EP | LD Typist | RDTE Kothamangalam |
| 25 | SAJITHA L | LD Clerk | College of Engineering Trivandrum |
| 26 | SHAMEER S | LD Clerk | GEC, Sreekrishnapuram, Palakkad |
| 27 | SREEJA U S | LD Clerk | GPTC, CPT, Vattiyoorkavu |
| 28 | SREEKUTTY S | Clerk Typist | Rajiv Gandhi Institute of Technology, Kottayam |
| 29 | VANDHANA S | LD Typist | THS, Krishnapuram, Alappuzha |
| 30 | VIJINA V G | Clerk Typist | Government Engineering College, Idukki |