



GOVERNMENT WOMEN'S POLYTECHNIC COLLEGE

THIRUVANANTHAPURAM- 695 040.

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P1/406/2025/GWPTC-KMN

02-09-2025

Notice Inviting Quotation

Quotation Reference No	: 03/P1/406/2025/GWPTC-KMN
Superscription	: Purchase of Stationary Items for all departments
Last Date & Time of Receipt of Quotation	18-SEP-2025 03:00 PM
Date & Time of opening of Quotation	19-SEP-2025 11:00 AM
Date up to which the rates are to be firm	180 Days from the date of opening Quotation.
Address of the Officer to whom communications are to be sent	THE PRINCIPAL GOVERNMENT WOMENS' POLYTECHNIC COLLEGE, THIRUVANANTHAPURAM, KAIMANAM, KERALA Mob-9400006417.(Principal) Ph-04712491682, Electronics Engineering Department - 9496800315(For Technical related queries) Email- wptctvm@yahoo.co.in with cc to prl.wpt.tvm.dte@kerala.gov.in
List of Items to be Supplied	Detailed specification enclosed below or visit 1) https://gwptctvpm.org/ 2) http://www.dtekerala.gov.in

1. General Terms and Conditions

Sealed quotations are invited for the supply of the materials specified in the schedule attached below/overleaf. The rates quoted should be for delivery of the articles at the place mentioned below the schedule. The

necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted below. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected. The prices quoted should be inclusive of all taxes, duties, cesses, etc. which are or may become payable by the contractor under existing or future law or rules of the country of origin/supply or delivery during the course of execution of the contract. Special conditions, if any, printed on the quotation sheets of the tenders or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchaser

Detailed Specification.

Enclosed Below

Signed by

Beena S

Date: 02-09-2025 15:00:28

Smt.Beena.S

Principal

Copy to

- 1.IT Division ,DTE (for publishing in DTE website)
- 2.Sri Shyju E Mani, Lecturer Computer Engineering Department (for publishing the notice in the college website)
- 3.Notice Board

Sl No.	Items (with Specification)	Quantity	Total Quantity
1	Box File	Nos	23
2	Paper File - laminated	Nos	405
3	Binder Clip - 32 mm	Packet	5
4	Binder Clip - 51 mm	Packet	4
5	Cello Tape - 12mm	Nos	6
6	Cello Tape - 24mm	Nos	1
7	Correction Pen	Nos	7
8	Double Punch	Nos	6
9	Glue Stick - Medium (25gm)	Nos	6
10	Gum - Bottle (150ml)	Nos	5
11	Notice board pin	Packet	6
12	Page marker Colored index tabs	Packet	5
13	Paper Clip - 33 mm	Box	5
14	Paper Clip - 50 mm	Box	3
15	Push Pin	Packet	2
16	Rubber Band	Packet	3
17	Scissors 6 inch	Nos	6
18	Single Punch	Nos	5
19	Stapler - Large	Nos	3
20	Stapler - Small	Nos	14
21	Stapler Pin - Large	Packet	6
22	Stapler Pin - Small	Packet	18
23	Steel scale - 30 cm	Nos	14
24	Submission Paper	Packet	17
25	Writing Board	Nos	14
26	Black board chalk	Packet	2
27	Duster - Black board	Nos	9
28	Highlighter Pen (Green)	Nos	7
29	Cotton file tags	Packet	4
30	Cotton Twine	Packet	6
31	Highlighter Pen (Yellow)	Nos	7
32	Permanent Marker - Black	Nos	5
33	Permanent Marker - Blue	Nos	3
34	Permanent Marker - Green	Nos	3
35	Permanent Marker - Red	Nos	5
36	Plastic File	Nos	75
37	Paper knife	Nos	5
38	White Board Duster	Nos	19
39	White board Marker Ink - Black	Packet	34
40	White board Marker Ink - Blue	Packet	21
41	White board Marker Ink - Green	Packet	12
42	White board Marker Ink - Red	Packet	12
43	White board Marker Pen - Black	Nos	70
44	White board Marker Pen - Blue	Nos	60
45	White board Marker Pen - Green	Nos	12
46	White board Marker Pen - Red	Nos	12