

ഭരണഭാഷ - മാതൃഭാഷ

സാങ്കേതിക വിദ്യാഭ്യാസ ഡയറക്ടറേറ്റ്
തിരുവനന്തപുരം

നമ്പർ.DTETVM/1529/2025-D7 (PA)

27-06-2026

പരിപത്രം

വിഷയം:-വിദ്യാഭ്യാസം - സാങ്കേതികം - സാങ്കേതിക വിദ്യാഭ്യാസ ഡയറക്ടറേറ്റ് - Urban Infrastructure Development Fund (UIDF) മുഖേന National Housing Bank (NHB) ൽ നിന്നും വായ്പ സഹായം ലഭ്യമാക്കുന്നതിനുള്ള പ്രൊപ്പോസലുകൾ സമർപ്പിക്കുന്നത് സംബന്ധിച്ച്.

സൂചന:-1. 17/04/2025 ലെ, G.O. (P) No. 53/2025/Fin.

2. 17/04/2026 ലെ, L1/116/2026-HEDN നമ്പർ സർക്കാർ കത്ത്.

3. 25/04/2026 ലെ, HEDN-G2/156/2026-HEDN നമ്പർ സർക്കാർ കത്ത്.

സൂചന (1) ലെ സർക്കാർ ഉത്തരവ് പ്രകാരം, കോർപ്പറേഷൻ, മുനിസിപ്പാലിറ്റി പ്രദേശങ്ങളിലെ ആരോഗ്യം, വിദ്യാഭ്യാസ സ്ഥാപനങ്ങൾ എന്നിവയുമായി ബന്ധപ്പെട്ട പദ്ധതികളും, പൈതൃക സംരക്ഷണ പ്രവർത്തനങ്ങളും നാഷണൽ ഹൗസിംഗ് ബാങ്കിൽ (NHB) നിന്നുള്ള വായ്പ സഹായത്തിനായി Urban Infrastructure Development Fund (UIDF) ന്റെ കീഴിൽ ഉൾപ്പെടുത്തിയിട്ടുണ്ട്. അതിനാൽ, N H B ഫണ്ടിംഗിനായി അനുയോജ്യമായ പ്രൊപ്പോസലുകൾ സമർപ്പിക്കാനും Detailed Project Reports (DPRs) തയ്യാറാക്കി നൽകുന്നതിനും സൂചന (2), (3) പ്രകാരം സർക്കാർ നിർദ്ദേശിച്ചിരിക്കുന്നു.

ആകയാൽ, സൂചന (1) ലെ സർക്കാർ ഉത്തരവിലെ മാനദണ്ഡങ്ങൾ പാലിച്ച്, UIDF പദ്ധതിയിൽ ഉൾപ്പെടുത്താൻ സാധിക്കുന്ന പദ്ധതികളുടെ പ്രൊപ്പോസലുകൾ തയ്യാറാക്കി അനുബന്ധ രേഖകൾ സഹിതം 04-07-2026-നകം ഈ കാര്യാലയത്തിൽ സമർപ്പിക്കുന്നതിന് ഈ വകുപ്പിന് കീഴിലെ എല്ലാ സ്ഥാപന മേധാവികൾക്കും നിർദ്ദേശം നൽകുന്നു.

സൂചന (1) ലെ ഉത്തരവിന്റെ പകർപ്പ് തുടർ നടപടികൾക്കായി ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു.

Dr JAYAPRAKASH P
DIRECTOR

സ്വീകർത്താവ്:

1. ഈ വകുപ്പിന് കീഴിലുള്ള എല്ലാ സ്ഥാപന മേധാവികൾക്കും (www.dtekerala.gov.in എന്ന വെബ്സൈറ്റ് മുഖാന്തിരം).
2. സീനിയർ ജോയിന്റ് ഡയറക്ടർ (ECS) റൂടെ സി.എ, ഡി.ടി.ഇ.
3. ഓഫീസ് പകർപ്പ് / കരുതൽ ഫയൽ.

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Jayaprakash P
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GOVERNMENT OF KERALA

FINANCE (NODAL CENTRE-A) DEPARTMENT

**NATIONAL HOUSING BANK (NHB)
URBAN INFRASTRUCTURE
DEVELOPMENT FUND PROJECTS
GUIDELINES**

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Government of Kerala
2025



GOVERNMENT OF KERALA

Abstract

FINANCE DEPARTMENT—NATIONAL HOUSING BANK (NHB)—URBAN INFRASTRUCTURE
DEVELOPMENT FUND (UIDF) PROJECTS—GUIDELINES APPROVED—ORDERS ISSUED.

FINANCE (NODAL CENTRE-A) DEPARTMENT

G. O. (P) No. 53/2025/FIN.

Dated, Thiruvananthapuram, 17th April, 2025.

Read:—1. D. O. Letter No. 19/3/2023-RRB dated 24-6-2023 of the Secretary, Ministry of Finance, GoI.

2. Letter No. NHB/GSD/DAK/2023/00603 dated 26-6-2023 of MD, National Housing Bank.

3. G. O. (P). No. 67/2021/Fin. dated 28-4-2021.

ORDER

The Govt. of India decided to set up an Urban Infrastructure Development Fund (UIDF) in the financial year 2023-24 and the National Housing Bank (NHB) is the National Nodal Agency for the implementation of the Scheme. Like the RIDF, an Urban Infrastructure Development Fund (UIDF) will be established through use of priority sector lending shortfall. It allows for pooling of resources and expertise, enabling creation of comprehensive infrastructure solutions that address the unique needs of each urban area. This will be managed by the National Housing Bank, aims to supplement the efforts of the State Governments for urban infrastructure development activities implemented in Tier II (1 lakh to 999999 population) cities and Tier III (50000 to 99999 population) cities through Public/State Agencies, Municipal Corporations and ULBs. Urban Infrastructure Development Fund Projects aims for the creation of urban infrastructure in Tier-II and Tier-III cities in the country. NHB has identified a total of 41 ULBs (12 Tier-II ULBs and 29 Tier-III ULBs) in the State for project support under the Scheme.

2. In the circumstance, Government are pleased to issue the following guidelines for availing loan assistance from NHB under UIDF scheme.

(i) On finalization of the state wise Normative Allocation of a Tranche (rounded off

to nearest Lakh of Rupees) subject to the overall borrowing limit of State, NHB will communicate the same to the State Governments. The State Governments are expected to prioritize projects under the Tranche and submit suitable proposals with DPRs on eligible activities to NHB for sanction. In the State, Finance (Nodal Centre -A) Department is the State Nodal Agency for the Scheme.

(ii) From the financial year 2025-26 onwards, all the implementing agencies/ULBs shall prepare a list of projects for which NHB-UIDF funds are to be made available at the beginning of each financial year, including the project outline, by 31st July of each year. The works including the said DPR shall be submitted in the meeting of the State Level Elected Committee (SLEC) headed by the Chief Secretary, which shall examine the works in the said meeting and recommend the DPRs on the basis of the normative allocation sanctioned by NHB every year and the current progress of the UIDF projects being implemented by the agencies/ULBs. Accordingly, a list of works in the order of priority shall be prepared by the administrative department. The list thus prepared, along with the true copy of the project outline, minutes of the meeting and the check list (Annexure II), shall be submitted to the Finance Department for consideration by NHB. The same shall be completed by 30th September of each year.

(iii) Eligible Activities for UIDF shall be aligned to the Missions and programmes of the Ministry of Housing and Urban Affairs. Impact-oriented projects may be prioritized. List of eligible activities will be as per the guidelines issued by UIDF/NHB from time to time. The latest status is given as Annexure.

(iv) The eligible loan amount under UIDF will be based on the size of project and geographical location of the project. Percentage of project cost that can be considered for various projects under UIDF loan may be seen below.

Size of the Project	UIDF Share
5-10 crore	90%
>10-50 crore	85%
>50-100 crore	75%

(v) The minimum size of the DPR under UIDF should be 5 crore. The maximum loan amount/exposure limit under UIDF for any new or ongoing Project shall be restricted to ₹ 100 crore. Administrative Department/ULBs should submit only those projects which can be

completed within two years/within the time frame specified by NHB. The implementation phase for projects sanctioned is to be 2-5 years.

(vi) Pre-appraisal expenses such as expenses incurred on project preparation, cost of technical surveys, etc, are allowed upto 0.5% of the UIDF loan eventually sanctioned, provided the same are outsourced. Centage charges (as per rates fixed by State Government) are permitted, provided the works are executed by State-owned Corporations and State-owned agencies. 'Contingencies' are permitted upto a maximum limit of 3% of civil works under the project.

(vii) Implementing agencies/ULBs will be expected to meet cost escalation, if any, out of their own resources.

(viii) Any change in scope or project parameters shall be subject to prior approval from NHB.

(ix) Implementing agencies/ULBs shall endeavor to utilize minimum 5% of the allocated corpus for projects wherein appropriate user charges are adopted or projects which are able to generate sufficient revenue to at least meet their O&M expenditure. NHB shall prioritize sanction of such projects.

(x) The interest rates on deposits placed by the banks and loans under UIDF shall be decided by the Reserve Bank from time to time. The lending rate on UIDF loan as of now is linked to the Bank Rate prevailing at the time of deposit of funds by banks i.e Bank Rate minus 1.5 percentage (as on the date of deposit of funds by banks).

(xi) Mode of release of fund sanctioned from NHB is through reimbursement mode and AD may furnish separate proposal for scrutiny of each claim.

(xii) Regarding the repayment of NHB's loan, the Principal and interest will be deducted from the development fund of municipalities/corporations concerned, The ULBs should submit an undertaking to this effect along with the proposal.

(xiii) The Administrative Department shall have their own mechanism for monitoring of projects sanctioned under UIDF including periodic submission of the Project Implementation Progress Report (PIPR) to NHB.

(xiv) Availability of land/building should be ensured by concerned ULBs for executing the project. The project should not be in convergence with any other State/Central Government Schemes.

(xv) Only projects which have all the necessary clearances from the relevant departments of the State and Central Governments such as Environment, Forest, Local Bodies, Railways etc. for the implementation of the project should be recommended and submitted to NHB-UIDF. Works without clearance certificates should not be submitted under any circumstances.

(xvi) Project estimates not prepared using PRICE Software will not be considered under any circumstances.

(xvii) The estimate of the project should be as per the latest Schedule of Rates (SOR).

(xviii) Only works that are ready for granting technical approval (TS) will be considered for funding under UIDF.

(xix) The Administrative Department shall issue Administrative Sanction for the said works within a week of getting NHB approval. The administrative sanction order shall clearly mention the total project cost, UIDF loan, repayment regarding the loan etc.

(xx) The ULBs who lose the UIDF fund after receiving approval from NHB, will be correspondingly lowered the allocation in the ensuing years, and the money will be recouped from the responsible officials.

(xxi) ULBs will be eligible for Mobilization advance upto 20% of the project loan subject to the existing instructions of Government of Kerala on the disbursement of Mobilisation Advance.

3. The head of the Department shall appoint a Nodal Officer to supervise and coordinate the implementation of UIDF schemes and shall inform the Administrative Department/Finance Department/NHB of any obstacles related to the implementation of the scheme. The Nodal Officer and the Head of Department shall be responsible for any failure in the proper implementation of the schemes and in the timely submission of reimbursement claims to the Finance Department.

4. The Secretary, Finance shall conduct a review of the progress of implementation of the schemes every two months.

By Order of the Governor,

DR. A. JAYATHILAK IAS,
Additional Chief Secretary (Finance).

To

Principal Accountant General (A&E), Kerala, TVPM.

Accountant General (Audit II), Kerala, TVPM.

Principal Secretary, LSGD.

Principal Director, LSGD.

Deputy General Manager, National Housing Bank.

Nodal Officer, www.finance.kerala.gov.in.

Stock File/Office Copy.

ANNEXURE

Eligible Activities for UIDF shall be aligned to the Missions and programmes of the Ministry of Housing and Urban Affairs. These may focus on basic services like sewerage and Solid Waste Management, water supply and sanitation, construction and improvement of drains/storm water drains, etc. Impact-oriented projects may be prioritised. Eligible Activities are given below:

- Water supply network (new/augmentation/rehabilitation)
- Construction and improvement of drains/storm water drains
- Sewerage network (new/augmentation/rehabilitation)
- Sewage treatment plants—secondary/tertiary treatment
- Comprehensive projects of pay and use toilets, operated, and managed by private sector
- Solid Waste Processing Plants (new/augmentation)
- Comprehensive development of land reclaimed from legacy dumpsite remediation
- Roads (excluding maintenance works), within area development projects with provision for all utilities to be taken through an underground conduit
- Over bridges, grade separators, underpasses
- Electric/gas crematorium
- Comprehensive Area Development Projects
 - ❖ Local Area Plan for de-congestion
 - ❖ Heritage conservation
 - ❖ Transit Oriented Development for creating dense, mixed-use developments near public transportation
 - ❖ Town Planning Schemes for greenfield development
 - ❖ Parks with open Gym not involving major construction work
 - ❖ Health & Education Institutions.

CHECK LIST ON DPR DATA

1. Project overview/summary/covering type (green field or brown field), aim, location and its impact/benefits.
2. Funding pattern in sync with the project cost and UIDF guidelines.
3. Bills of Quantity (BoQ) of the project. Schedules of rates adopted
4. Details of expenses—
 - (a) Cost estimates and status thereof covering item wise cost of project, item wise expenditure incurred as of latest date and item wise cost of balance works (for brownfield projects).
 - (b) Contingency Expenses (if any), which can be funded to the extent of 3% of the civil works under the project
 - (c) Operation and maintenance expenses of project
 - (d) Maintenance and administrative expenses cannot be funded under UIDF
5. Technical details of the project.
6. Major milestones covering total proposed duration of the project completion, Project Implementation Schedule (PIS), Work Breakdown Schedule (WBS) and requested number of disbursement tranches under UIDF.
7. Bar/PERT/Gantt chart for project execution.
8. Infrastructure facilities for smooth execution of the project and within proposed duration of the project.
9. Revenue generation details:
 - (a) In case of project being revenue generating, detailed projection covering NPV, IRR, DSCR and break even analysis.
 - (b) In case of augmentation/rehabilitation projects, existing revenue generation model and figures (if any).
10. Compliances/clearances/risks
 - (a) Geo Tagged photograph
 - (b) Land acquisition/transfer
 - (c) Check whether the projects are in convergence with Central government schemes such as AMRUT/SBM/other state sector projects.
 - (d) All applicable clearances for justification/clarification if not applicable.
 - (e) All risk related to land acquisition, rehabilitation and resettlement, construction, railway/road and forest.

ANNEXURE I

Checklist for preparation of Detailed Project Reports under UIDF**A. COMMON ATTRIBUTES OF DPR ACROSS PROJECTS**

- (i) Name of Project:
- (ii) Type of Project:
- (iii) Address Line 1:
- (iv) Area, Street, Sector, Village:
- (v) Landmark:
- (vi) Town/City:
- (vii) District:
- (viii) Pin Code:
- (ix) State:
- (x) Implementing Agency:
- (xi) Geo-tagged location (GPS Latitude, GPS Longitude, Date and Time, Image)
- (xii) Project Outlay (Rs. Crore):

<i>Sl. No.</i>	<i>Item</i>	<i>Remarks</i>	<i>Furnished (Yes/No)</i>
(1)	(2)	(3)	(4)
1	General		
1.1	Whether the project is prioritized by State-level committee for screening and prioritization of projects (along with Minutes of Meeting of the concerned committee)		
1.2	Whether the project is green-field project or brown-field project		
1.3	Whether Administrative Approval has been obtained for the Project (along with Minutes of Meeting of the concerned Committee)	Mandatory for brown-field projects	
1.4	Whether Technical Sanction has been obtained for the Project (along with Minutes of Meeting of the concerned Committee)		

(1)	(2)	(3)	(4)		
1.5	% work completion of the project (along with utilization Certificates issued by State Government and Geo-tagged pictures showcasing project progress)	Only applicable to brown-field projects			
1.6	Constraints, if any, faced in implementation of the project till date				
1.7	Whether the project will generate revenue/provision of user-fee				
2	Clearances from (wherever applicable)				
2.1	Ministry of Environment & Forests				
2.2	Ministry of Welfare (Re-settlement and rehabilitation)				
2.3	Any additional clearances				
2.4	Land Acquisition - Extent, Status and time-frame (land has been provided or land has to be provided)				
3	Technical Aspects				
3.1	Whether Master Plan prepared by State Govt. and proposed projects are as per Master Plan				
3.2	Whether proposed projects have been designed as per standards. Reasons for deviation, if any should be spelt out				
3.3	Has the city/town assessed low cost or no cost improvements that can improve service levels?				
4	Financial Aspects				
4.1	Schedule of rates adopted (Whether updated to current costs)	Year			
4.2	If not, whether cost proposed will be sufficient to create the assets				
4.3	Cost Estimate				
4.3.1	Item wise estimated cost of project				
4.3.1.1	<i>Amount (₹ Lakh)</i>				
	<i>Sl. No.</i>	<i>Name of Items (Only major components)</i>	<i>Physical quantity</i>	<i>Estimated Cost</i>	<i>Remarks (assumptions for estimation, if any)</i>
	1				
	2				
		Total			

(1)	(2)	(3)	(4)		
4.3.2	Item-wise expenditure incurred	Only applicable to brown-field projects			
4.3.2.1	<i>Amount (₹ Lakh)</i>				
	<i>Sl. No.</i>	<i>Name of Items (Only major components)</i>	<i>Physical quantity</i>	<i>Financial Details</i>	<i>Remarks (reasons for variation, if any)</i>
	1			<i>Estimated cost</i>	<i>Actual expenditure</i>
	2				
		Total			
4.3.3	Item-wise cost of balance works	Only applicable to brown-field projects			
4.3.4	Share of UIDF loan to total cost of project				
4.3.5	State Govt. contribution to total cost of project				
4.3.6	Year-wise phasing of UIDF loan and State Government contribution				
4.3.7	Bar/PERT chart for project execution				
4.3.8	Specific justifications for high cost of development				
4.3.9	Detailed financial projections covering NPV, IRR, DSCR and break-even analysis				
4.3.10	Details of Project Implementation Schedule (PIS) & Work Breakdown Schedule (WBS)—Proposed duration to complete the project				
4.3.11	Requested number of disbursement tranches under UIDF				
5	Operation and Maintenance				
5.1	Arrangements for O/M inc. involvement of Water User's Association/User Groups; Water charges				
6	Infrastructure Facilities				
6.1	Organizational structure of the Implementing Dept.				
6.2	Capacity and preparedness of the Implementing Dept. and status of implementation of earlier sanctioned projects				
6.3	Quality control infrastructure and mechanism				

(1)	(2)	(3)	(4)
6.4	Availability of labour		
6.5	Budget provision (a) For contribution to State Share (b) For subsequent O&M (c) For repayment of loans—Principal and interest		
7	Project Risks		
7.1	Land acquisition (An undertaking to be provided by the State Government that the land acquired is free from unauthorized settlements/encroachment)		
7.2	Rehabilitation and resettlement		
7.3	Forest clearance		
7.4	Construction hazards		
7.5	Railway/road crossings		
7.6	Any other risk		
8	Convergence with any other programme		

B. UNIQUE ATTRIBUTES OF DPR ACROSS PROJECTS

Water Supply Network Projects

<i>Sl. No.</i>	<i>Item</i>	<i>Remarks</i>	<i>Furnished (Yes/No)</i>
(1)	(2)	(3)	(4)
1	Technical Aspects		
1.1	Whether the project is in line with City Water Balance Plan		
1.2	Whether proposed projects are new or strengthening/revamp/expansion of existing water supply network		
1.3	Has the city/town assessed baseline for the applicable service coverage indicators?	Household level coverage of direct water supply connections, Per capita quantum of water supplied, Quality of water supplied	
1.4	Details of source of water, catchment area, rainfall data, hydrology, design details of plant or network, adopted technology, water quality. To be furnished in relevant Annexures of Water Supply Development sections, wherever provided to be detailed	Minimum 10 years rainfall data and run off estimate. All relevant details like maps of the project showing dam, existing supply network, cross section of main canals with other structures etc. should be furnished	

(1)	(2)	(3)	(4)
1.5	Justifications for expansion/augmentation/rehabilitation of water supply network should be supported by relevant data along with demand assessment, population projections and construction plans		
2	Benefits and Justification		
2.1	Overall impact of the project needs to be assessed and detailed	Potential (kms of supply network and piping/ number of treatment facilities, total % of household and commercial water supply connection) Improvement in water quality metrics—dissolved oxygen, pH, temperature, salinity and nutrients Population/Households benefitted Estimated benefits to be accrued Non-recurring and recurring employment generation Income ‘Without’ and ‘With’ project and cash statement to be furnished	

Drainage related Projects

<i>Sl. No.</i>	<i>Item</i>	<i>Remarks</i>	<i>Furnished (Yes/No)</i>
(1)	(2)	(3)	(4)
1	Technical Aspects		
1.1	Whether proposed projects are new construction/improvement of existing storm water drains		
1.2	Has the city/town assessed baseline for the applicable service coverage indicators?	Coverage of storm water drainage network	
1.3	Details of drainage network, capacity, filtration mechanism and linkages with water supply network in existing and proposed conditions to be furnished in relevant Annexures		

(1)	(2)	(3)	(4)
1.4	Justifications for construction/improvement should be supported by relevant data along with year of construction and construction plans		
2	Benefits and Justification		
2.1	Overall impact of the project needs to be assessed and detailed	<p>Potential (kms of storm water drain network, total capacity, drainage efficiency) Population/ Households benefitted</p> <p>Estimated benefits to be accrued non-recurring and recurring employment generation</p> <p>Impact of infrastructure damage 'Without' and 'With' project and projection statement to be furnished % of urban water supply via storm water/rainwater harvesting i.e., water security of urban area</p>	

Sanitation related Projects

<i>Sl. No.</i>	<i>Item</i>	<i>Remarks</i>	<i>Furnished (Yes / No)</i>
(1)	(2)	(3)	(4)
1	Technical Aspects		
1.1	General		
1.1.1	Whether the project is in line with City Sanitation Plan		
1.1.2	Whether proposed projects are new or strengthening/revamp/expansion of existing services		
1.1.3	Has the city/town assessed baseline for the applicable service coverage indicators?	Coverage of latrines (individual or community), coverage of sewerage network services, efficiency of collection of sewerage, efficiency in treatment	

(1)	(2)	(3)	(4)
1.2	Pay and Use Toilets		
1.2.1	Details of toilets, access, water connectivity and toilet density in existing and proposed conditions. To be furnished in relevant Annexures of Pay and Use Toilet Development sections, wherever provided to be detailed		
1.2.2	Justifications for expansion/new toilets should be supported by relevant data along with demand assessment, population projections and construction plans		
1.3	Sewerage Networks		
1.3.1	Details of existing sewerage network, capacity and city-wide connectivity, and integration with treatment plants, treatment capacity, treatment efficiency, type of sewerage treatment (secondary/tertiary) and technologies leveraged in existing and proposed conditions. To be furnished in relevant annexures of Sewerage Networks Development sections, wherever provided to be detailed		
1.3.2	Justifications for strengthening/expanding/refurbishing sewerage networks and treatment capacities should be supported by relevant data along with demand assessment, population projections, capacity enhancement requirements and construction plans		
1.4	Sewage Treatment Plants/Waste Processing Plants		
1.4.1	Details of existing waste processing capacity vis-à-vis waste generated, technologies, collection and segregation methodologies and efficiency in existing and proposed conditions. To be furnished in relevant annexures of Waste Processing Plant development sections, wherever provided to be detailed		

(1)	(2)	(3)	(4)
1.4.2	Justifications for expanding/re-constructing/constructing new waste processing plants should be supported by relevant data along with waste processing ability, capacity and efficiency enhancement requirements and construction plans		
2	Benefits and Justification		
2.1	Overall impact of the project needs to be assessed and detailed	<p>“Potential (number of pay and use/community toilets, toilet density, sewerage network in kms, total sewerage treatment capacity in Mn tns, solid waste management capacity in Mn tns, solid waste management treatment plants in number)</p> <p>Population/Households benefitted</p> <p>Estimated benefits to be accrued</p> <p>Non-recurring and recurring employment generation</p> <p>Income ‘Without’ and ‘With’ project and cash statement to be furnished</p>	

Roads and Bridges Projects

<i>Sl. No.</i>	<i>Item</i>	<i>Remarks</i>	<i>Furnished (Yes/No)</i>
(1)	(2)	(3)	(4)
1	Technical Aspects		
1.1	General		
1.1.1	Whether proposed projects are new or strengthening of existing roads		
1.1.2	Type of road projects–Urban roads, District roads, Project roads		
1.1.3	Whether fair weather connectivity is proposed, reasons for same to be elucidated		

(1)	(2)	(3)	(4)
1.2	Road Projects		
1.2.1	Details of roadway, carriage way, pavement thickness (formation, sub-base, base courses, blacktopping), culverts and small bridges in existing and proposed conditions to be furnished in relevant Annexures. Extent of Cement Concrete sections, wherever provided to be detailed		
1.2.2	Justifications for widening/strengthening should be supported by relevant data along with year of construction		
1.3	Bridge Projects		
1.3.1	Hydraulic data, geo-technical details of foundations, design details and drawings be furnished Bridge projects with detailed investigations should only be posed		
2	Benefits and Justification		
2.1	Overall impact of the project needs to be assessed and detailed	Potential (road in km ad bridge in m span) Reduction in distance (km) Population benefitted Access to Marketing/tourist/pilgrimage centres (numbers to be furnished) PCU data with likely savings in VOC etc. Non-recurring and recurring employment generation Income 'Without' and 'With' project and cash statement to be furnished	

Crematorium Construction Projects

<i>Sl. No.</i>	<i>Item</i>	<i>Remarks</i>	<i>Furnished (Yes/No)</i>
(1)	(2)	(3)	(4)
1	Technical Aspects		
1.1	Whether proposed projects are new construction/improvement of existing crematoriums		

(1)	(2)	(3)	(4)
1.2	Whether the proposed crematorium is electrical or gas ?		
1.3	Details of the project area (type of the building project, topography, physiography, and geology), site survey reports and investigations, functional and engineering design. Approved drawings/details to be furnished in relevant Annexures.		
1.4	Justifications for construction should be supported by relevant data along with year of construction and construction plans		
2	Benefits and Justification		
2.1	Overall impact of the project needs to be assessed and detailed	Potential (number of crematoriums, crematorium density and access) Population/Households benefitted Estimated benefits to be accrued Non-recurring and recurring employment generation Income 'Without' and 'With' project and projection statement to be furnished Pollution reduction owing to incinerator/gas crematorium	

Area Development Projects

<i>Sr. No.</i>	<i>Item</i>	<i>Remarks</i>	<i>Furnished (Yes/No)</i>
(1)	(2)	(3)	(4)
1	Technical Aspects		
1.1	Comprehensive development of land reclaimed from legacy dumpsite remediation		
1.1.1	Details of the project area (size, topography, physiography and geology), site survey reports and investigations. Approved drawings/details to be furnished in relevant Annexures		
1.1.2	Details of project plan (split of use, zoning details if applicable). Approved drawings/blueprints to be furnished in relevant Annexures		

(1)	(2)	(3)	(4)
1.1.3	Justifications for construction should be supported by relevant data along with year of construction and construction plans		
1.2	Comprehensive Area Development Projects		
1.2.1	Detail nature of project	Local Area Plan for de-congestion; Heritage conservation; Transit Oriented Development for creating dense, mixed-use developments near public transportation; Town Planning Schemes for greenfield development; Special area schemes by local authorities for infrastructure development etc. Sports infrastructure projects	
1.2.2	Details of Project Area (Population, Population Density, Usage Statistics (historical and forecasted), demand-assessment surveys and overview of impact in proposed conditions)		
1.2.3	Justifications for new developments/conservation should be supported by relevant data		
2	Benefits and Justification		
2.1	Overall impact of the project needs to be assessed and detailed	Potential [number of people impacted, facility density/availability (sports facilities), heritage site average annual visitors, kms of private vehicle travel saved] Population/Households benefitted Estimated benefits to be accrued Non-recurring and recurring employment generation Income 'Without' and 'With' project and projection statement to be furnished Pollution reduction owing effective town planning, walking friendly, public transport friendly planning	

ANNEXURE II
PROJECT SUMMARY FORMAT FOR NEW PROJECTS
GOVERNMENT OF

**Project Summary Report for loans under Urban Infrastructure Development Fund (UIDF)
(Greenfield Project)**

NAME OF PROJECT

Type of the Project (To be selected under eligible list of activities) :

Overview of the Project

[In a sentence or two, explain the aim of the project and give a summary of the problem that the project sets to solve in terms of magnitude, target audience, etc. and type of the project as per eligible list.]

Location of the Project

[Share the below-mentioned details, with additional annexures if any.]

- | | | |
|--------|------------------|----|
| (xiii) | Address Line 1 | .. |
| (xiv) | Street /Landmark | .. |
| (xv) | Town/City | .. |
| (xvi) | District | .. |
| (xvii) | PIN Code | .. |

General Details

[Share the below-mentioned details, with additional annexures if any.]

- | | | | |
|-------|---|----|--------|
| (i) | Whether the project is prioritized by State-level committee for screening and prioritization of projects (along with Minutes of Meeting of the concerned committee) | .. | Yes/No |
| (ii) | Whether the project will generate revenue | .. | Yes/No |
| (iii) | Implementing Agency | .. | |
| (iv) | Whether the project will generate revenue/provision of user-fee | .. | Yes/No |

Clearances Details

- (i) Ministry of Environment and Forests .. Yes/No
- (ii) Ministry of Welfare (Re-settlement and rehabilitation) .. Yes/No
- (iii) Other clearances obtained, if any ..
- (iv) Land Acquisition Status–
(Whether land has been acquired/provided for by State Government) .. Yes/No

Financial Details

- (i) Project Outlay (in ₹ crores) ..
- (ii) Requested UIDF loan (in ₹ crores) ..
- (iii) Sources of remaining funds (if any) for the project
(in ₹ Crores) ..
- (iv) Proposed duration to complete the project (in months) ..
- (v) Estimated revenue in a month (for revenue-generating projects) ..
- (vi) Item-wise estimated cost of project ..

Amounts in ₹ Lakh

<i>Sr. No.</i>	<i>Major items/components of the project</i>	<i>Physical quantity</i>	<i>Estimated Cost</i>	<i>Remarks</i>
1				
2				
3				
4				
5				
	Total			

Benefits

- (i) Economic Benefit
- (ii) Population/Households Benefitting
- (iii) Non-recurring and recurring employment generation

Other Information

- (i) Envisaged Project Risks
- (ii) Any other relevant information

Certificate

We certify that the information provided in the executive summary and additional documents is complete, true, and correct. We understand that Detailed Project Report has to be shared with NHB at the time of first disbursement.

Yours faithfully,

Competent Authority
Implementing Department.

Date:

(Seal)

ANNEXURE III
Disbursement Application Format

DRAWAL APPLICATION UNDER THE URBAN INFRASTRUCTURE
 DEVELOPMENT FUND (UIDF)

(To be submitted in duplicate to the Regional Office of NHB)

To

The Officer in Charge
 National Housing Bank Regional Office,

Dear Sir,

Drawal Application under the Urban Infrastructure Development Fund (UIDF) for the Quarter/Month ended

1. Please refer to your sanction letter No. dated communicating the sanction of ₹ crore in respect of projects (please specify).
2. We had vide our letter No. dated conveyed to you, the State Govt.'s acceptance to the terms and conditions stipulated in your sanction letter, referred to above, by returning the duplicate copy of the sanction letter duly signed by the Competent Authority.
3. We hereby apply for release of a loan of ₹ Crore (Col. 9 of Annexure-A) being the amount expended by the State Government, towards cost of the works done in respect of the said projects upto the quarter/month ended Details of the expenditure incurred and the claim thereof are furnished in Annexures A and B.
4. In this connection, we certify that:
 - (i) The amount sought for under UIDF as per the present drawal is within the limits fixed by the State Legislature under Article 293(1) of the Constitution of India/no limit has been fixed (Certificate in Form-I enclosed);
 - (ii) The Department has obtained the administrative approval of the Competent Authority for the revised cost of the project as sanctioned by NHB;
 - (iii) Tendering Committee(s) had/have been constituted by the State Government to finalise the tender documents relating to the projects for which assistance had been sought for from NHB;
 - (iv) The State Government had actually incurred the amounts indicated in "Statement of Expenditure" in Annexure A. In addition, the State Government's proportionate share as per the sanction letter has been provided or incurred.

- (v) This claim for reimbursement do not include any expenditure for the projects incurred prior to; (Start of applicable tranche)
- (vi) The amounts claimed under the drawal application had not been claimed earlier from NHB under UIDF or any other scheme of finance;
- (vii) The present drawal will be used against fresh capital investment and not for repayment of the existing loans (Letter of Undertaking in Form-II enclosed).
- (viii) Execution and completion of the projects is in progress in accordance with the CPM/PERT chart submitted to NHB by the Department (Name of implementing Dept.);
- (ix) Separate accounts of expenditure(project-wise) are being maintained by the Department (Name of implementing Dept.);
- (x) The project display board has been installed at the project site as per prescribed specification.
- (xi) The State Government shall make adequate and specific provision in its budget annually, towards repayment of principal and payment of interest and the annual budgetary allocations so made, shall be held in trust for repayment of the outstanding(s) due to NHB from time to time (Letter of undertaking in Form-III enclosed).

We agree to repay the aforesaid amount and interest and other charges accruing/due thereon at such rate of interest and as per the repayment schedules that may be prescribed by NHB while releasing the loan amount/ revised by NHB from time to time.

Yours faithfully,

Signature of the Competent Authority Implementing Department
(Seal) Enclosures: Annexure A & B, Form I, II & III

CERTIFIED THAT:

- (a) Items of work have been executed as per the financial rules of the Govt. of after observing the prescribed tender formalities.
- (b) Expenditure reported has actually been incurred & recorded in the books of accounts of the concerned divisions.
- (c) The physical progress made is as per CPM/PERT chart and is satisfactory. (In case of unsatisfactory physical progress/reasons are given here under)

Signature of the Competent Authority

Implementing Dept. (Seal)

Date:

ANNEXURE A
(STATEMENT OF EXPENDITURE)

GOVERNMENT OF FINANCE DEPARTMENT

(Enclosure to the drawal application dated Submitted by the
Government of , to NHB under UIDF Scheme)

STATEMENT OF THE COST OF WORKS DONE UNDER UIDF PROJECT DURING
THE MONTH/QUARTER(S) 20.....

(₹ Lakh)

<i>Sl. No.</i>	<i>Project Type</i>	<i>No. of Projects</i>	<i>NHB's Sanction Letter No. & Date</i>	<i>Cost of works done upto end of previous month/qtr.</i>	<i>Claimed loan amount upto end of the previous month/qtr.</i>	<i>Cost of works done during the month/qtr. under ref</i>	<i>Cost of works done upto end of the month/qtr. under ref.</i>	<i>Amt. of loan for the present claim</i>
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1								
2								

TOTAL :

CERTIFIED THAT the cost of works indicated in Col. No. 8 above has been incurred.

Date:

Signature of the Competent Authority

Implementing Department (Seal)

ANNEXURE B
(PROGRESS OF THE PROJECT)

GOVERNMENT OF , FINANCE DEPARTMENT
(Enclosure to the drawal application dated submitted by the Government
of to NHB under UIDF scheme)

PROGRESS OF PHYSICAL AND FINANCIAL WORKS FOR
ONGOING PROJECTS SANCTIONED UNDER UIDF FOR
THE MONTH/QUARTER ENDING 20.....

(To be submitted for each Project)

1. Name of the project:
2. Date of commencement of the project:
3. Approved/revised project cost (Rs. Lakhs)
4. Cost incurred upto 31st March (₹ Lakhs)
5. Balance cost for completion (₹ Lakhs)

CERTIFIED THAT:

- (a) Items of work have been executed as per the financial rules of the Government of after observing the prescribed tender formalities.
- (b) Expenditure reported has actually been incurred & recorded in the books of accounts of the concerned divisions.
- (c) The physical progress made is as per CPM/PERT chart and is satisfactory (in case of Unsatisfactory physical progress/reasons are given hereunder).

Date:

Signature of the Competent Authority

Implementing Department (Seal)

(₹ lakh)

Sl. No.	Item of work	Physical		Financial		Total (5+6)	Loan required under UIDF	Likely drawal during the ensuing quarter	Remarks
		Target	Achievement	Expenditure incurred upto previous month/qtr.	Expenditure incurred during present month/qtr.				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
TOTAL									

Items of work will be as applicable to the type of project.

FORM-II

(LETTER OF UNDERTAKING—PRESENT DRAWAL AGAINST FRESH CAPITAL INVESTMENT)

GOVERNMENT OF, FINANCE DEPARTMENT

(Enclosure to the drawal application dated submitted by the Government of, to NHB under UIDF scheme)

1. With reference to the loans of ₹ sanctioned to the Government of from Urban Infrastructure Development Fund (UIDF) by the National Housing Bank, we hereby undertake that the amount sought for under UIDF as per the present drawal will be used against fresh capital investment and not for repayment of the existing loans.
2. We hereby further undertake that the assistance provided by the National Housing Bank will be utilized for the purpose for which it is sanctioned by the National Housing Bank and in the event of our inability to utilize the same, we shall refund the entire amount release by the National Housing Bank for the purpose with interest or any other penal charge which the National Housing Bank may like to levy/insist upon.

Signature

Secretary to the Government of

.....

Finance Department

Date :

Place :

FORM-III

(LETTER OF UNDERTAKING—BUDGETARY ALLOCATIONS FOR LOAN REPAYMENT UNDER URBAN INFRASTRUCTURE DEVELOPMENT FUND)

The Officer -in Charge
National Housing Bank
..... Regional Office

Dear Sir,

Undertaking by the State of Loans from NHB under Urban Infrastructure Development Fund

1. Whereas it is the condition of NHB for providing any loans and advances to State of from the Urban Infrastructure Development Fund (UIDF) for implementing Urban Infrastructure and related Projects for the purpose of water supply networks, construction and improvement of drains/storm water drains, sewerage and solid waste management, urban roads and bridges, crematorium projects, urban area development projects etc. in the State, that the State Government execute a Letter of Undertaking for the making of regular and prompt repayment of principal and interest in respect of the said loans and advances granted or to be granted by NHB under UIDF.
2. The State Government of (hereinafter referred to as “**the State Government**”) undertake, agrees and assures the following:—
 - (i) With a view to ensuring compliance of the aforesaid obligation, the State Government shall make adequate and specific provision in its budget annually, towards repayment of principal and payment of interest in respect of the aforesaid borrowings by State Government;
 - (ii) The State Government shall ensure and arrange for regular and prompt repayment of principal and payment of interest on due dates as per respective sanction letter(s) in respect of all present and future obligations of the State Government under UIDF out of the said budgetary provisions;

- (iii) The annual budgetary allocations so made, shall be held in trust for repayment of the outstanding(s) due to NHB from time to time.
- (iv) The State Government shall not revoke or withdraw or otherwise make this undertaking ineffective and the undertaking will continue to apply to all present and future outstanding liabilities of the State Government to NHB under UIDF, as long as any dues including contingent dues under the above said loan are fully repaid.

Yours faithfully,

For and on behalf of the Governor of the State of

Signature of the Competent Authority

Implementing Department (Seal)

ANNEXURE VII

Project Completion Certificate Format P**PROJECT COMPLETION CERTIFICATE**

This is to certify that the Project : (Name) (Project ID)
 at Block, District,
 State sanctioned under UIDF Tranche which commenced on ,
 has since been completed on as per the general and special terms and conditions
 of sanction of UIDF loan.

It is also certified that all physical works planned under the Project have been completed
 satisfactorily. The Project is expected to realise the objectives as laid down at the time of
 sanction.

The detailed Project Completion Report (PCR) in respect of the above project will be
 submitted to NHB within a period of six months, from the date of this Certificate.

Signature of the Competent Authority

Implementing Department (Seal)

Government of

Dated :

ANNEXURE VIII
PROJECT COMPLETION REPORT FORMATS

A. Common Attributes of Project Completion Report across Projects

1. State :
2. Name of the Project :
3. Location of the project :
(Town/District)
4. Project Details :

Amount (₹ Lakh)

Sl. No.	Major items/ components of the project	Physical quantity	Financial Details		Remarks (reasons for variation, if any)
			Estimated cost	Actual expenditure	
1					
2					
	Total				

5. Implementing Agency :
6. Details of approval :
- (a) Date of Administrative Approval (AA) :
- (b) Amount approved (₹ lakh) :
- (c) Date of Technical Sanction :
7. Date of Commencement of Project :
8. Scheduled date of completion as per sanction :
9. Date of actual completion of work :
10. No. and date of NHB Sanction Letter :
11. UIDF Sanction (₹ Lakh) :
- (a) Tranche and Project ID :
- (b) Project Outlay :

