



# DIRECTORATE OF TECHNICAL EDUCATION, THIRUVANANTHAPURAM

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## PROCEEDINGS

Education- Technical - Directorate of Technical Education- IMG training programme (offline)- conduct of DDFS training programme for staff under the department of Technical Education scheduled from 24/07/2023 to 26/07/2023 at IMG Thiruvananthapuram - officers deputed-orders issued.

### PLANNING SECTION

No : L5/123/23/DTE

Thiruvananthapuram, Dated: 11.07.2023

Read:- Submission dated 08.06.2023 of the Training Officer, DTE.

### ORDER

IMG, Thiruvananthapuram has decided to conduct an offline training programme on DDFS(Digital Document Filing System) from 24.07.2023 to 26.07.2023 for staff under the department of Technical Education at IMG Centre Trivandrum. The below mentioned officers of this department are deputed for this programme.

List of participants for IMG training programme (Offline) on DDFS from 24.07.2023 to 26.07.2023 (3 Days)			
Venue: IMG Trivandrum			
Programme Coordinator: Sri. Sreeraj S, Computer Programmer, College of Engineering Trivandrum			
Sl.No.	Name	Designation	Name of Institution
1.	Shalini S	LD Clerk	Directorate of Technical Education, Thiruvananthapuram
2.	Meena Radhakrishnan	U.D.Clerk	Directorate of Technical Education, Thiruvananthapuram
3.	SHANIFA BASHEER	LD Clerk	Directorate of Technical Education, Thiruvananthapuram
4.	Sunil S	LD Clerk	Govt. College of Engineering Kannur
6.	SAJITHA N	LD Typist	Directorate of Technical Education, Thiruvananthapuram
7.	REMYA.V	LD Typist	Directorate of Technical Education, Thiruvananthapuram
8.	SHIBU.T	LD Clerk	Directorate of Technical Education, Thiruvananthapuram
9.	Namidanissa.AI	LD Typist	Directorate of Technical Education, Thiruvananthapuram
10.	Ramya R	LD Clerk	Directorate of Technical Education, Thiruvananthapuram
11.	Jincy P J	LD Typist	Directorate of Technical Education, Thiruvananthapuram
12.	Mohammed Rafi. O. K	LD Typist	Directorate of Technical Education, Thiruvananthapuram
13.	Revathy K	LD Clerk	Directorate of Technical Education, Thiruvananthapuram

14.	OLEED A	LD Clerk	GPTC, Kumili, Idukki
15.	ANILKUMAR B	Superintendent, THS	THS, Sreekariyam
16.	Nasarudeen S	U.D.Clerk	GPTC, Nedumangadu
17.	SHEEJA C	U.D.Clerk	GPTC, CPT, Vattiyoorkavu
18.	RESMI S R	U.D.Clerk	GPTC, CPT, Vattiyoorkavu
19.	SREEJA U S	LD Clerk	GPTC, CPT, Vattiyoorkavu
20.	AJAY H	U D Typist	GPTC, CPT, Vattiyoorkavu
21.	Sajitha S	LD Typist	WPTC, Kottakkal, Malappuram
22.	VISHNU DATHAN S	LD Clerk	THS, Kadaplamattam, Kottayam
23.	RESHMA B	LD Clerk	THS, Pampady, Kottayam
24.	SIJU A	LD Clerk	GPTC, I.P.T, Shorannur, Palakkad
25.	JITHU M	LD Clerk	GPTC, I.P.T, Shorannur, Palakkad
26.	ANULEKSHMI S G	LD Clerk	RDTE, Kothamangalam
27.	MUHAMMAD SHAH K	U.D.Clerk	THS, Varapetty, Ernakulam
28.	PADMA N	Superintendent, THS	THS, West hill , Kozhikode
29.	ASAF ALI M A	Superintendent, THS	THS, Varapetty, Ernakulam
30.	AKHIL GOPI K	LD Clerk	THS, Mulathuruthi, Ernakulam

This training programme is compulsory and staff members selected should attend the programme promptly. Head of institutions are requested to relieve the incumbents as per rule, so as to enable them to report for the programme at IMG Trivandrum on 24/07/2023 at 9.30 am. The basic pay of the participants is to be mentioned in the relieving order. For any clarification please contact , Sri. Jose T Joseph, Training Officer , DTE . Phone no: 9544715331.

*Sd/-*

Dr. Rajasree M.S  
Director of Technical Education (in-charge)

Copy

- to
1. Head of Institutions (through Department Website)
  - 2.Sri. Jose T Joseph, Training Officer ,DTE
  - 3.The party concerned

Forwarded / By Order

**Approval Valid**

Digitally Approved By  
Dr. Rajasree M.S  
Date: 11.07.2023

Senior Superintendent

Reason: Approved



The document is digitally approved. Hence signature is not needed.