

Immediate/Time-limit



DIRECTORATE OF TECHNICAL EDUCATION,  
THIRUVANANTHAPURAM  
Thiruvananthapuram

No. L4/17100/23/DTE

Dated: 23.03.2024

**Circular**

Sub:- Education - Technical - 2024-25 Budget discussion & Plan Review 2023-24 - Meeting  
Notice - reg.

Ref :- \_\_\_\_\_

The discussion on the announcements in State Plan Budget 2024-25 and review of plan expenditure 2023-24 of the Heads of Government Engineering Colleges and Government Polytechnic Colleges will be conducted in **online mode** as per the schedule given below

Date & Time	Participating Officers
26.03.2024 at 10:30 AM	Principals of all GEC's Joint Directors (Engineering College Stream)
26.03.2024 at 02:00 PM	Principals of all GPTC's Joint Directors (Polytechnic Stream)

Principals of all GEC's, GPTC's, Joint Directors of RDTE's, SITTR & JCTE are requested to attend the online meeting without fail.

**AGENDA**

Discussion on

- Plan fund expenditure during 2023-24
- Achievements at Institution level
- Item wise anticipated expenditure till 31.03.2024 (FY 2023-24)
- Preparation of Activity report 2023-24
- Implementation of Plan Schemes during 2024-25
- Preparation and Submission of proposals to the Govt. Working Group for existing/new schemes in the department
- Any other matter permitted by the Chair

Heads of all institutions are requested to attend the meeting with relevant details based on the agenda. The virtual meeting link and other details (if any), will be shared through email/website in due

course.

Dr. Rajasree M.S  
Director of Technical Education (in-charge)

To

1. Principals of all GEC's & GPTC's (Through department website)
2. Joint Directors of RDTE's, SITTTTR & JCTE (Through department website)
3. C.A to the Director of Technical Education
4. C.A to Senior Joint Director (PS)
5. CA to Senior Finance Officer
6. Deputy Director (P&T)
7. Deputy Director (General)
8. Assistant Director (Projects)
9. IT Division (To make necessary arrangements for the conduct of the meeting)
10. Accounts Officer (General)
11. Superintendent, Finance - A section (to attend with a report on the status of allotment, pending payments, other relevant documents, if any)
12. Superintendent, Purchase - A & B sections (to attend with a report on the status of pending proposals/other relevant documents, if any)

Forwarded / By Order

Senior Superintendent

### Approval Valid

Digitally Approved By

Dr. Rajasree M.S

Date: 23.03.2024

Reason: Approved

The document is digitally approved. Hence signature is not needed.